

Assetworks Implementation Project

November 2023

During the month of November, the extended project team at Dalhousie, approximately 24 staff members, were introduced to the Capital Planning and Project Management (CPPM) Module within the AiM product. Through a series of conceptual overview sessions, the Assetworks presenters provided the Dalhousie staff exposure to the various components of CPPM, namely:

- Finance and Accounts Payable
- Capital Projects
- Contract Administration
- Workflows
- Go Mobile Application
- Timecard Entry for Project Managers
- Internal Work Agreements for Operations support of projects
- Inspections
- Universal Action Lists
- Bid Management

The project Core Team continued to develop the O&M Workflows to ensure this exercise is complete prior to starting CPPM workflows. Once the O&M Workflows are complete the Assetworks team will develop the Standard Operating Procedures (SOP's) that complement the Workflows. This documentation is all very important to the ongoing maintenance of the system over the coming years. It will also form the basis of the training documentation that will be needed for all FM staff that touch the system.